

The Kentucky Board of Ophthalmic Dispensers
May 13, 2009

A regular meeting of the Kentucky Board of Ophthalmic Dispensers was conducted May 13, 2009 at the Division of Occupations and Professions, 911 Leewood Drive, Frankfort, Kentucky.

Members Present

Granville Smith, Chairman
Melanie Abner
John Gleason
Mark Jacobs

Occupations and Professions

Frances Short, Director
Barbara Rucker, Section Supervisor
Carla Claypool, Board Administrator

Others Present

J. Michael West, Board Counsel/Assistant Attorney General
Susan Ellis, Fiscal and Financial Operations Section Supervisor

Members Absent

Debra Bertke

Call to Order

Chairman Smith called the meeting to order at 9:03 a.m.

Approval of Minutes

Dr. Gleason made a motion to approve the minutes from March 18, 2009. The motion, seconded by Ms. Abner, carried.

Approval of Financial Statement

Dr. Jacobs made a motion to approve the financial statement ending March 31, 2009. The motion, seconded by Ms. Abner, carried.

Director's Report

Director Short reported that updates to the database are moving forward which would improve the application process. She also reported that the board websites, currently under the Finance and Administration Cabinet and being moved to the Public Protection Cabinet, were built and could go live in approximately two weeks.

Director Short informed the Board that that she was in the process of hiring two additional board administrators. She also reported that a new phone system for the Division of Occupation and Professions will also be installed soon giving each board administrator their own direct-dial line.

Board Counsel Report

Attorney West reported receiving correspondence from Mr. Bruce Clark, attorney representing National Vision, Inc. The Board considered the correspondence and took no action.

Complaint #2009-001

A motion was made by Dr. Jacobs to dismiss the complaint. The motion, seconded by Dr. Gleason, was voted on and carried unanimously. The board administrator will send a letter to the complainant and respondent to advise them about the Board's action.

Monthly Licensure Status Report

There currently are 173 apprentice ophthalmic dispensers, 601 active ophthalmic dispensers and 189 inactive ophthalmic dispensers.

Approval of Apprentice Applications

Dr. Jacobs made a motion to approve the following applicants for apprentice ophthalmic dispenser licenses:

Candi M. Hale
Chrystal Jean Lawler
Julie Elena Nichols
Ashlee Lynne Rose
Stephanie Leigh Seymour
Barbara Gail Snider
Jennifer Marie Spalding

The motion, seconded by Ms. Abner, carried.

Approval of Continuing Education Requests

A motion was made by Dr. Gleason to approve the continuing education request from Costco Wholesale - Optical Conference at ½ credit. The motion, seconded by Ms. Abner, carried.

Approval of NCSORB Annual Membership Dues

Ms. Abner made a motion to approve payment to the National Committee of State Opticianry Regulatory Boards (NCSORB) for annual membership dues. The motion, seconded by Dr. Gleason, carried. Chairman Smith asked Ms. Susan Ellis, Fiscal and Operations Section Supervisor, to pay next year's dues in this fiscal year so that the payment would not be late to NCSORB. Ms. Ellis concurred.

Additional Business

Susan Ellis gave an update on the Request for Proposal advising that the solicitation for an inspector would be posted by Friday, May 22, 2009.

Chairman Smith reported to the Board that his April 15, 2009 meeting with Public Protection Cabinet Secretary Robert Vance, Director Short and other board chairs went very well. Director Short stated that the intention is to have the meetings twice a year.

Chairman Smith notified the board that a continuing education request was forthcoming for the ABO/NCLE conference, to be held in Cincinnati. A motion was made by Ms. Abner to approve the continuing education request at full credit. The motion, seconded by Dr. Jacobs, carried.

Chairman Smith reported the results from the practical exam given on March 18, 2009. Fifteen applicants took the exam; eight were licensed; three must retake the entire exam; two must retake the keratometry portion of the exam; one must retake the lens identification portion; and one must retake the optical dispensing portion.

Chairman Smith reported that he and Ms. Abner would be attending the spring meeting of the Society of Dispensing Opticians of Kentucky (SDOK) to be held in Louisville during the month of June. Ms. Abner will attend the meeting on behalf of the SDOK. A motion was made by Dr.

Gleason to approve per diem payment for Chairman Smith and Ms. Abner. The motion, seconded by Dr. Jacobs, carried.

Approval of Travel and Per Diem

Ms. Abner made a motion to approve travel and per diem for the members attending today's meeting. The motion, seconded by Dr. Gleason, carried.

Next Meeting

The next meeting of the Board was confirmed for July 15, 2009 at 10:00 a.m. with the practical exam given at 1:00 p.m.

Chairman Smith announced he and Ms. Abner would be coming to the Division of Occupations and Professions to review applications for the practical exam on Wednesday, July 8, 2009.

Having no further business to bring before the board, Ms. Abner made a motion to adjourn at 9:45 a.m. The motion, seconded by Dr. Gleason, carried.

(Signature on File)

Approved July 15, 2009
Granville Smith, Chairman