

The Kentucky Board of Ophthalmic Dispensers
Minutes
July 15, 2009

A regular meeting of the Kentucky Board of Ophthalmic Dispensers was conducted July 15, 2009 at the Division of Occupations and Professions, 911 Leewood Drive, Frankfort, Kentucky.

Members Present

Granville Smith, Chairman
Melanie Abner, Secretary
Dr. John Gleason
Charlotte Whittaker

Division of Occupations and Professions

Frances Short, Division Director
Carla Claypool, Board Administrator
Janet Cox, Occupations and Professions

Members Absent

Dr. Kevin Stallard

Others Absent

J. Michael West, Board Counsel/Assistant Attorney General
Barbara Rucker, Division Section Supervisor

Others Present

Dr. Mark Jacobs

Call to Order

Chairman Smith called the meeting to order at 10:04 a.m.

Swear In New Board Member

Janet Cox administered the oath of office to new Board member, Ms. Charlotte Whittaker.

Approval of Minutes

Ms. Abner made a motion to approve the minutes from May 13, 2009. The motion, seconded by Dr. Gleason, carried.

Approval of Financial Statements

Ms. Abner made a motion to approve the 2009 financial statements ending April 30, May 31, and June 30. The motion, seconded by Dr. Gleason, carried.

Director's Report

Director Short reported that the new website was now operational. She also reported that the board chairs' meeting with representatives from Kentucky Interactive (KI) on June 16th went well and had good attendance. She stated that the improvements to the database are still in the developmental stages and that changes to the electronic renewal system would be put before the Board for verification of accuracy. Chair Smith complimented Director Short for hosting the meeting with KI. He stated that meeting other board chairs has been very helpful and that communication with the Division is good.

Director Short wanted to clarify what the Board's expectation was regarding the board counsel's attendance at Board meetings. Chair Smith stated that, generally speaking, the attorney should be available and attend, especially when the practical exam applications have to be approved and definitely when there is an investigation.

Board Counsel Report

Complaint #2009-002 – Chairman Smith stated that the complaint was already settled between the parties involved and that there was nothing for the Board to consider.

Ms. Abner made a motion to dismiss Complaint #2009-002. The motion, seconded by Dr. Gleason, carried.

Monthly Licensure Status Report

There currently are 180 apprentice ophthalmic dispensers, 602 active ophthalmic dispensers and 188 inactive ophthalmic dispensers.

Request for Proposal—Update

Chairman Smith, advised by Ms. Susan Ellis, Division fiscal office, reported that one person responded to the RFP for inspector and that the Board must vote on the applicant. If the applicant is approved, Ms. Ellis would finalize the paperwork.

A motion was made by Ms. Abner to approve the applicant. The motion, seconded by Ms. Whittaker, carried.

Chair Smith stated that he will notify the applicant of the Board's approval and ask that he come before the Board in September to discuss specific expectations. In the meantime, Ms. Abner would complete a three-part form to be utilized by the inspector when carrying out the business of the Board.

Approval of Practical Examination Applications

Dr. Gleason made a motion to approve the following applicants for the practical examination:

Loraine Y. Adams	B. A. Myka-Schraufstetter
James Todd Brentlinger	Jennifer D. Nelson
Laura M. Bull	Cynthia A. Perry
Joanna L. Cornwell	Robin Presley
Jennifer L. Fugate	Ronnie D. Rye
Robert K. Hutchinson	Lorie Beth Sexton
Bruce C. Kennedy, Jr.	Tiffany L. Skaggs
Gina C. Lowe	Sheila S. Smith
Chadwick N. McCarty	Gerald W. Weldy

The motion, seconded by Ms. Abner, carried.

Approval of Apprentice Applications

Ms. Abner made a motion to approve the following applicants for apprentice ophthalmic dispenser licenses:

Courtney K. Berry	Shana D. Roberts
David E. Hall	April D. Stephens
Jennifer L. Harrison	David B. Vonder Porten
Shaunna L. Holbrook	Tonya L. Watson
Allison L. Morris	Brande A. Wild
Lauren A. Pauley	

The motion, seconded by Dr. Gleason, carried.

Approval of Continuing Education Requests

Costco Wholesale, Optical Conference—Reconsideration – no new action.

Tennessee Dispensing Opticians Association – Ms. Abner made a motion to approve the continuing education request at ½ credit. The motion, seconded by Dr. Gleason, carried.

Southeastern Opticians Conference and International Vision Expo and Conference West 200 – Ms. Abner made a motion to approve the continuing education requests at full credit. The motion, seconded by Dr. Gleason, carried.

Additional Business

Approval of Out-of-State Travel – A motion was made by Ms. Abner to approve out-of-state travel for Chair Smith to attend the NCSORB meeting on August 21, 22, and 23 in Nashville, Tennessee. The purpose of the meeting is to further the work on establishing a national practical exam. The motion, seconded by Ms. Whittaker, carried.

Approval of Out-of-State Travel – A motion was made by Ms. Abner to approve travel expenses for her (Ms. Abner) to attend the ABO/NCLE board meeting in Cincinnati on September 11, 12 and 13th and to approve travel expenses for Chair Smith to attend the national education conference in conjunction with the ABO/NCLE board meeting in Cincinnati on September 8, 9, 10, 11, 12, and 13th. The motion, seconded by Ms. Whittaker, carried.

Question from Ms. Connie Calvert, KY Board of Optometric Examiners – The board addressed the question of whether or not KY law prohibits an optician from repairing glasses when the lenses are more than one year old. The Board advised that there was nothing in the law that would prohibit an optician from repairing glasses when the lenses are more than one year old. The Board further advised that the decision not to repair the lenses was, in their view, a reasonable business decision/policy.

Practical Exam – It was announced that the practical exam would be given this day at 1:00 p.m.

Approval of Travel and Per Diem

Ms. Abner made a motion to approve travel and per diem for the members attending today's meeting. The motion, seconded by Dr. Gleason, carried.

The board thanked Dr. Mark Jacobs, who was in attendance at the meeting, for his years of work on the Board. A motion was made by Ms. Abner to approve Dr. Jacobs' travel expenses for today. The motion, seconded by Ms. Whittaker, carried.

The next meeting of the Board was confirmed for September 16, 2009 at 9:00 a.m.

Having no further business to bring before the board, Ms. Abner made a motion to adjourn at 11:10 a.m. The motion, seconded by Dr. Gleason, carried.

(Signature on File)

Approved September 16, 2009
Granville Smith, Chairman